Please Put Your Thesis Title Here

**LAST NAME, First Name**

Title, Professional Affiliation

**ABSTRACT**

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**Keywords: Keyword\_1, Keyword\_2, Keyword\_3 (Up to 5 keywords)**

**1. Format Requirement**

Manuscripts must be prepared using Microsoft Word and submitted electronically. The paper size should be A4 (i.e. 21.0 centimeters [8.27 inches] by 29.69 centimeters [11.69 inches]) and the margins should be set to: top 3.00 centimeters, bottom 2.00 centimeters, right and left 3.00 centimeters. Papers that deviate from these instructions may not be accepted. Please ensure that pages are numbered in the central bottom of page. The space of line (line-height) should be “1.25 lines” and the distance between paragraphs should be “0.5 lines” .

All manuscripts should include cover page, abstract, full text (tables, figures, and/or pictures) and reference. Detailed format are as following.

**1.1 Abstract**

The space of line (line-height) should be “1.25 lines” and the distance between paragraphs should be “0.5 lines”.

**1.2 Heading**

Headings should be in bold type, in Times New Roman. First-level headings should be centered and set in caps, as illustrated above, in 16 point. Second-level headings should be flush left with initial caps, in 14 point bold type. Three-level and fourth-level should be in 14 point bold type, as followings figure.

|  |
| --- |
| **1. INTRODUCTION** |
| **1.1 Research Design**  |
| **1.1.1 Scales** |
| **1.1.1.1. Variable 1** |
|  **(1) …**  |
|  **a. …** |
|  **(a)…** |

**1.3 Full Text**

All body paragraphs should begin flush left (no paragraph indent) and right justified. The space of line (line-height) should be “1.25 lines” and the distance between paragraphs should be “0.5 lines”. Please use 12 point Times New Roman throughout. Equations, figures and tables should be placed as close as possible to where they are cited. All equations, tables and figures should be embedded into the file.

**Full text format**

* The paper must be written in the above mentioned format. If the paper is not in accordance with the format, the organizer will not review it.
* You must submit it via electronic file (MS Word 2003 or above) and include the title, name, school and department on the cover page.
* Except on the cover page, do not include any information about the author.
* The paper can be written in APA or other academic formatting styles. However, be consistent throughout.
* The full text should be from 4,500 ~ 6,500 words (including abstract 350 words, keywords, notes, references, appendices, pictures, etc.)